

THE SUPPORTED LIFE STYLE HAURAKI TRUST

2016

Annual Report



OUR VALUES

RESPECT

Recognition of the feelings, wishes and rights of others.

COURAGE

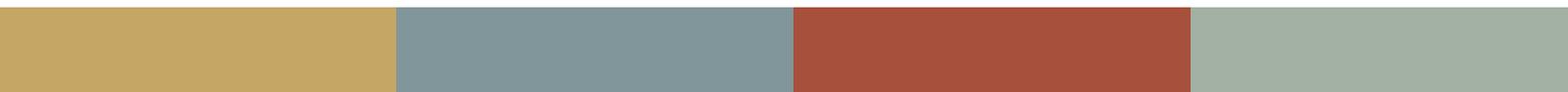
To be brave and confident enough to do what you believe to be right.

INTEGRITY

The quality of being honest and fair.

INCLUSIVENESS

Creating the opportunity for everyone to feel they are valued and that they belong.



DIRECTORY

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CHAIR'S REPORT

Our Board was happy to support Peter Rutherford in his desire to phase out from his role as CEO early in the year. This had been under discussion for over two years which gave everyone the opportunity to decide how best to manage the process. We were pleased that Peter wished to become a part-time employee, so after a break of three months he came back in that capacity. Having co-founded the Trust with Murray Lynds in 1994, Peter carried the Life Style philosophy forward and was a great innovator.

We were also pleased to appoint Samantha Lee from within the leadership team, which has proven to be hugely positive all round. I want to express my gratitude to the team for supporting Samantha in her transition. Already Samantha is making progress for the employment of Life Stylers. In the past this has often been within the environs of the Trust itself, for example in the cafe, which is great, but the real challenge is to identify work opportunities throughout the whole community, where Life

Stylers can work for at least the minimum wage.

One of our goals will be for Life Stylers to be employed in a variety of settings, rather than those that are often perceived as being suitable, for example pushing trolleys in a supermarket car-park.

This follows the example of Employment First, the philosophy which I discovered in Washington State, and which has been embraced by Nicky Wagner, Minister for Disability Issues.

The Disability Sector is finding its place within the wider community, rather than focusing just on disability alone. This indicates a maturity of people's views where the expectation now is for people with a disability to not only live within the community, but also fully participate with support where required. This is an expression of the philosophy of Interdependence: many people have seen independence as the ultimate goal, whereas interdependence acknowledges that we all have to rely on one

another in different ways in order to function as a society. This means that everyone has a role to play.

In the past 12 months the Board has met for six regular meetings as well as a values workshop and a philosophy workshop. Attendance has been 90%.

This is an indication of the commitment and diligence of the Board, for which I am very grateful.



Mike Noonan

Chairperson



Gordon Jackman

Secretary



Vince Ross

Treasurer



Wyn Hoadley

Trustee

CHIEF EXECUTIVE'S REPORT

This year has been one of great transition for the Trust. The Trust went through its biggest transition yet with the stepping down of Peter Rutherford in April of this year has been a benchmark in the history of the organisation. We have been fortunate enough to keep Peter in the Trust as an important part of the educational team.

I have been in the Chief Executive role since the first of May and it has been a whirlwind first six months. The Trust has grown slightly, now providing support to 77 people, both residentially and vocationally. Our footprint in the community has also grown slightly with our number of properties sitting at 33 properties 11 of which we own. The Supported Life Style Hauraki Trust now employs 73 full time staff making it one of the larger employers in the area.

The disability sector has come a long way of the last five years. The introduction of Enabling Good Lives has led organisations needing to be flexible to be to making changes in meet the demand of the people who need us to provide support. It is a great

change to be part of, seeing people take charge of their lives and drive supports them selves.

These wider changes are challenging us to reflect on the shape our service needs to take into the future and the balance we must find between maintaining the essence of the organisation whilst moving forward with ensuring that we are keeping pace with the expectations of all stake holders.

One of our main purposes is to empower and support people with differing abilities. This is of course a large aim and will take on many different shapes and forms, in particular in a person driven service such as ours aims to be.

The Trust will always provide our existing services to those Life Stylers who wish to access them. In addition to these we would like to work even harder on developing stronger community connections to encourage more opportunities for the people we support. Through these stronger connections we hope to increase opportunities in Employment, training, clubs and social activities.

In the last six months one of the primary focuses of the team has been around creating the most effective and responsive staffing structure for the Trust going forward. This has seen a restructure onsite along with the introduction of many new staff. It's always great to have new staff come into the organisation as it allows for a welcome exchange of new and old ideas and keeps us fresh and moving forward.



Samantha Lee

Chief Executive

We have had a couple of big moves with the development of services, one of the biggest being the adaptation of the flats at Queen Street to become a more specialised residential area for our ACC Life Stylers who require higher levels of support. The farm at Wharepoa road is also no longer just a farm there will be more of a residential focus and there are now more Life Stylers living out there full time with full staff 24/7.

The size of the trust is such that time has come to discuss where to from here. Consolidation will be our aim for 2017. Consolidation in terms of cementing our values base and ensuring that our history and our uniqueness stay in the forefront of our minds as we support people in the Trust community. Consolidation in terms of growth, a period of taking stock and planning in which direction we should be heading. And finally consolidation in terms of our

every day practice, asking ourselves what we do well and what we could be doing better.

LEADERSHIP TEAM



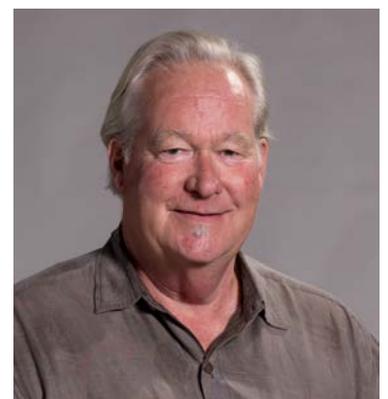
Sandra Higgs

Administration



Peter Koizumi

Service Delivery



Nigel Sparrow

Human Resources

FARM REPORT

After the usual drop off in numbers of Life Stylers accessing the farm over the wet and cold winter months, finally the numbers are beginning to grow with anywhere from 10 to 20 coming to the farm on any given day.

The increase in interest is not before time as spring brings one of the busiest times of the year for us. Silage baled, gardens to plant and an endless amount of grass to maintain, it is great to have Life Stylers out here to share the load.

Just this week 4 new calves have joined our modest herd enabling the continued supply of beef for the trust café. Also the addition of 7 lambs will mean that next year we will be able to supply an increased amount of lamb and mutton to the menu also. The pigs are also breeding well now and as it has for some years, pork will be a continued meat source for 104 Café.

Up to 2 trays of eggs a day from the poultry has ensured that we no longer need to buy in eggs for the trust. Both the ducks and turkeys have begun there seasonal breeding and we are hoping for a much better return of meat than last year.

With the gradual decline of Enterprise Starfish we are down to just 2 paid employees at the farm but are managing to maintain predominantly Life Styler driven daily routines around the up keep and care of the animals.

Overall vocationally, the farm is ticking along nicely although we could always use an increase in Life Stylers attending daily.

Residentially, the farm is still catering for 3 Life Stylers. Generally, this is working well and other than the usual every day flatting type issues, all 3 Life Stylers live relatively harmoniously with the support of staff.

One of the issues faced by residential on the farm has been the travel spent going to and from town for vocational placement and for meals so within the next week or so we will become more autonomous with our meals. This will mean that the staff will support the resident Life Stylers to plan and shop for the entire week and will allow much more opportunity to develop their cooking skills.



Matt Flude

Farm Manager



900 EDUCATION CENTRE REPORT

Kia ora koutou katoa

Well what an eventful and busy year we have had with a variety of activities and learning

A key focus this year has been about participating more within our Community and Regional events also providing more Adult Education Workshops at the 900 Education Centre

Life Styler's have participated in learning opportunities and thrived on the experiences which stimulates and encourages self development confidence and the motivation to want learn more.

Relationships behavior and positive communication between L.S and with staff is an important element we model and encourage every day .

900 is the daily hub where we work alongside each other we are lucky to have a Team of very experienced Tutors who know the Life Styler's very well.

HIGHLIGHTS OF THE YEAR

APRIL

7 Life Stylers were selected as Spectators in The Jean Batten Movie an exciting and

new learning experience for everyone a 9 hour day of repetitive filming.

Viewing it on TV was a long wait !!!!

Thames Community Expo Life Stylers and staff promoting and sharing information to the Community about The Supported Lifestyle Hauraki Trust Service a great networking day.

Recruiting for those interested in becoming a Friend of the Trust / Volunteer

MAY

We participated in the National Draft Disability Strategy -2016 /2017

We held our own Workshop 'Join The Conversation' at 900

To help build a disability strategy for NZ our input and feedback was sent to MSD More consultation and discussion to be had at a Regional level.

Life Stylers engaged really well with this topic once we broke it down to real language many had very strong opinions and a lot to say about the barriers and disparity for people living with Differing Abilities.

DVD LIBRARY OPENS

This is open every Friday and is managed by two Life Styler's who job share the role this provides free weekend movies for everyone.

ACTIVE LIVING PROGRAMS

Finally, we are 'out there and active', with the new support and expertise from a trainer, Life Stylers have the options of several new fitness program's 3x per week.

Zumba/Dance/Jump Jam, Water Aerobics and Yoga, Walking Group/Gym Work-outs and relaxation.



Maria Julian

900 Queen
Education Centre



104 CAFE REPORT

Wow 2016 is nearing the end and what a year it has been....

The 104 Cafe is a very privileged place to be! The "Hub", a centralised place where everyone is welcome, to dine, chat, laugh or even chill. The greatness of 104 Cafe is this is the BEST place to be where you can meet/greet everyone! If you are a new inductee, best place to begin your journey - you know everyones names/characters by the end of the week lol.

Our team has worked tirelessly throughout the year, in the provision of good sustaining/healthy food, to create an ambiance that caters to "one and all" and to work together to condense some great times/memories. We have made subtle changes to further enhance our service, atmosphere and experience of which the team have remained supportive and proved successful. It goes without saying, that "Unity is strength. . . when there is teamwork and collaboration, wonderful things can be achieved."

It amazes me how we are graced with an abundance of freshly grown vegetables, fruit, herbs, eggs and meat - its every Chef/Home Cooks dream and WE... are living it! We have the ability to create and use our imagination/flair to produce a plate of goodness.

Our achievements/highlights throughout the year for me have been astounding/humbling experience, from implementation of changes, internal catering, building/improving relations with external providers/ community, watching our Starfish Enterprise learn/grow, increase in people to the Cafe, the Mid Winter Ball etc.

As I have said, "I've found my place of belonging, this is my journey!", being able to work with people for people. I have the opportunity to watch the Life Stylers grace us with their presence and enjoy whatever is placed before them, but being able to put as much effort/love into this, makes it all worth while.

Thanks to our Cafe Team, you inspire me and without you the Cafe wouldn't function to the best of its ability.

BE safe and have the Merriest Christmas cheer - from Cafe 104 Team



Dee Peke

Cafe Manager



FAMILY WHANAU SURVEY

RESULTS

The Supported Life Style Hauraki Trust is committed to providing excellence in residential support for people with intellectual disabilities. To evaluate its current service to the Life Stylers in its care, the Trust conducted a telephone survey of its Life Stylers' family/whānau (88% of the Trust's Life Stylers' families/whānau contributed to the results).

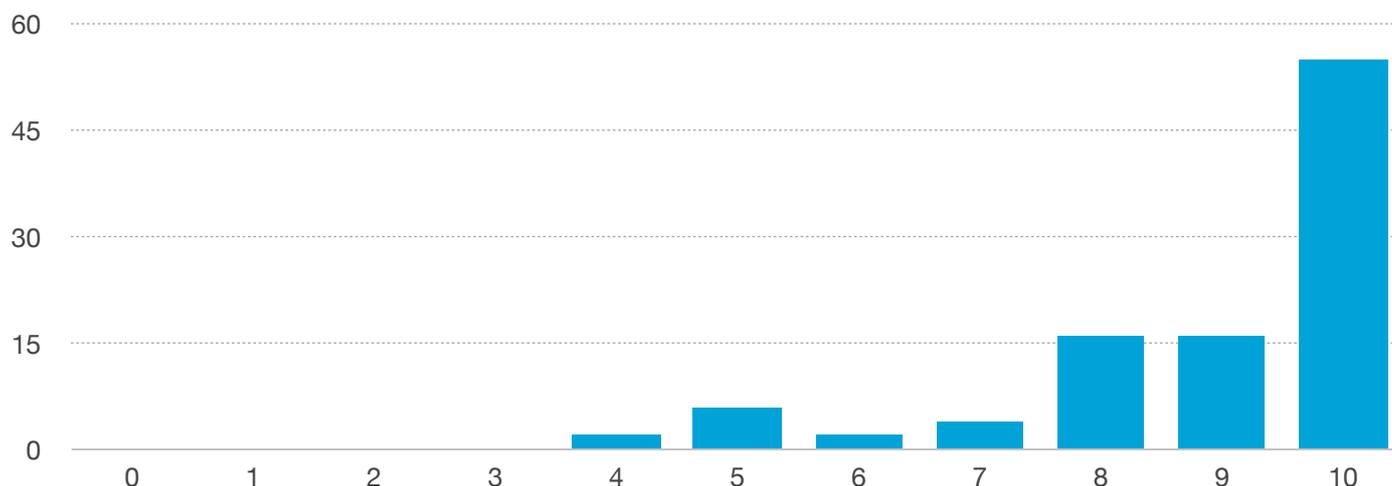
Overall Satisfaction

The results from this 2016 survey indicate that the families/whānau have **very high levels of overall satisfaction** with the service being provided by the Trust.

The survey measured how likely people are to recommend the Trust to others, with the respondents ranking the Trust on a scale from 0 to 10 (0=Never to 10=Always).

	Never Always										
Overall Satisfaction	0	1	2	3	4	5	6	7	8	9	10
Number of Respondents					1	3	1	2	8	8	28
Percentage of respondents	0%	0%	0%	0%	2%	6%	2%	4%	16%	16%	55%

■ Overall Satisfaction

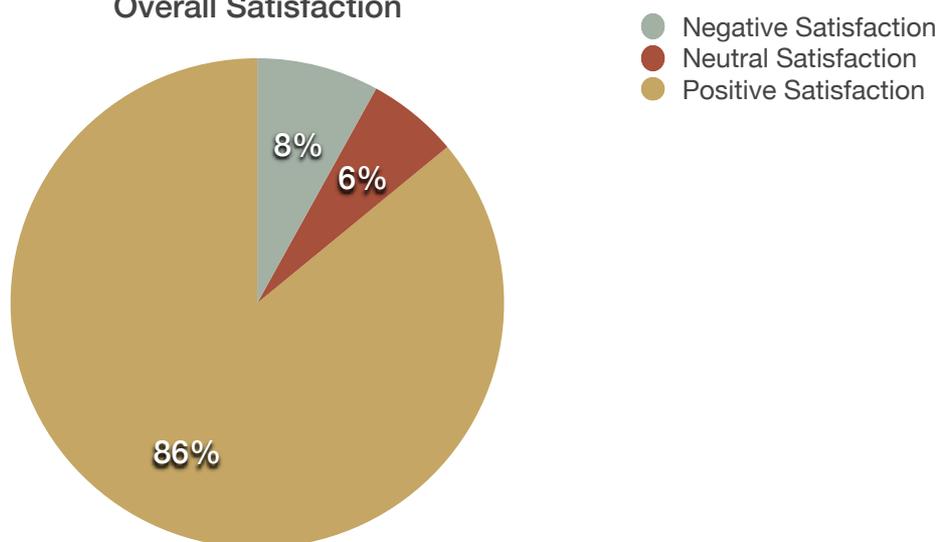


The results were then calculated to indicate whether the respondents are positively or negatively influenced by their experience of the Trust’s service. A neutral result indicates the family are not unhappy with the service being received but are also not necessarily recommending the Trust to others, and is dependent on individual circumstances.

2016 Family Whanau Survey Results

	PERCENTAGE OF RESPONDENTS
Negative Satisfaction	8
Neutral Satisfaction	6
Positive Satisfaction	86

Overall Satisfaction



Main Reason for Positive Satisfaction

- So few places for them to go
- Fills a definite need
- Supportive, proactive, sincere, very good, amazing
- Very pleased – no complaints
- Life Styler has blossomed/grown
- Service fits around Life Styler
- Provides opportunities for taking risks and being responsible
- Family member is happy

Main Reason for Neutral Satisfaction

- Increased number of residents and staff changes at Trust
- Couple of minor problems

Main Reason for Negative Satisfaction

- Lack of communication
- Staff haven’t noticed things that are going on with family
- Serious issues not dealt with

FINANCIAL STATEMENTS

The Supported Life Style Hauraki Trust

Financial Reports

For the Year Ended 30th June 2016

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FINANCIAL STATEMENTS

The Supported Life Style Hauraki Trust

Compilation Report For Year Ended 30 June 2016

Scope

On the basis of information you provided we have compiled, in accordance with Service Engagement Standard 2: Compilation of Financial Information, these general purpose financial statements of The Supported Life Style Hauraki Trust for the year ended 30 June 2016. These financial statements have been prepared in accordance with the accounting policies described in Note 1 to the financial statements.

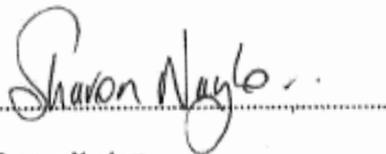
Responsibilities

You, the client, are solely responsible for the information contained in the financial statements and have determined that the accounting policies used are appropriate to meet the needs and purpose for which they were prepared.

These financial statements were prepared at the request of The Supported Life Style Hauraki Trust and are exclusively for their benefit. We do not accept any responsibility to any other person for their contents.

Disclaimer

As mentioned above, we have compiled the financial statements from information provided to us and which has not been subject to audit or a review engagement. Accordingly, neither we, nor any member of our staff accept any responsibility for the reliability, accuracy or completeness of the information used, nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.



Cooper Naylor
Chartered Accountants
Te Awamutu



FINANCIAL STATEMENTS

The Supported Life Style Hauraki Trust

Trust Directory
As at 30th June 2016

Nature of Business	Charitable Trust Providing Residential Services
Trustees	Mike Noonan Wyn Hoadley Vincent Ross Gordon Jackman
Auditors	M A Burt
Accountants	Cooper Naylor Chartered Accountants Te Awamutu
Bankers	Westpac Bank
Date of Formation	1 November 1989
Solicitors	Hayley Green Purnell Jenkison & Roscoe



*The accompanying notes form part of these financial statements.
These financial statements should be read in conjunction with the
attached Compilation Report.*



FINANCIAL STATEMENTS

The Supported Life Style Hauraki Trust

Statement of Comprehensive Revenue and Expenses For the Year Ended 30 June 2016

	2016	2015
	\$	\$
REVENUE		
Ministry of Health	2,910,496	2,848,948
Residential Care Subsidy - RSS	347,435	312,371
Residential Care - ACC	1,338,156	1,162,905
Residential Care- Respite Income	14,880	35,534
Ministry of Social Development	152,675	152,675
Day Placements	<u>46,630</u>	<u>43,324</u>
Total Revenue	4,810,272	4,555,757
LESS SERVICE DELIVERY WAGES COSTS		
Wages Service Delivery	1,712,568	1,343,550
Wages - KS Employer Contributions	31,489	67,888
Wages - Leave Entitlements	17,784	3,109
Staff Benefits	24,354	19,125
Staff Training	<u>33,195</u>	<u>44,867</u>
Total	1,819,390	1,478,539
DIRECT COSTS		
Consultation/ Specialist Services	66,641	60,762
Residents Health & Welfare Services	23,942	29,471
Activities Expenditure	15,198	12,839
Household Food Costs	85,163	54,627
Electricity and Gas	47,461	44,030
Rates	67,078	64,056
Cleaning - Commercial Services	23,357	53,819
Phone Costs Res	14,041	14,621
Rent Paid	286,303	240,088
Cleaning Wages Enterprise Starfish	8,586	-
Bright Smile Garden Expenses	14,031	13,746
Low Cost Assets <\$1,000	9,904	20,314
Repairs and Maintenance	<u>65,785</u>	<u>72,272</u>
Total	727,490	680,645

*The accompanying notes form part of these financial statements.
These financial statements should be read
in conjunction with the attached Completion Report.*



FINANCIAL STATEMENTS

The Supported Life Style Hauraki Trust

Statement of Comprehensive Revenue and Expenses For the Year Ended 30 June 2016

	2016 \$	2015 \$
CAFE		
Cafe Running Expenses	41,345	36,682
Provisions Life Styler Meals	134,480	150,963
Cafe Wages & Kiwisaver	142,002	132,438
Starfish Contractors - Cafe	-	28,873
Cafe - Leave Entitlements	(4,668)	-
Starfish Wages - Cafe	<u>38,237</u>	<u>-</u>
Total	351,396	348,956
FARM		
Farm Working Expenses	46,442	43,205
Farm Starfish Contractors	-	69,447
Farm Wages & Kiwisaver	148,534	139,680
Farm Vehicles	18,664	26,253
Farm - Leave Entitlements	(1,147)	-
Starfish Wages - Farm	<u>41,143</u>	<u>-</u>
Total	253,636	278,585
900 QUEEN ST		
900 Running Expenses	40,479	46,643
900 Contractors	2,008	6,795
900 Rent	23,601	21,546
900 Wages & Kiwisaver	181,986	165,791
900 Starfish Contractors	-	9,147
900 - Leave Entitlements	1,198	-
Starfish Wages - 900 Queen	<u>8,039</u>	<u>-</u>
Total	257,311	249,922
GROSS SURPLUS FROM TRADING	<u>\$1,401,049</u>	<u>\$1,519,110</u>
GROSS SURPLUS MARGIN	29.1%	33.3%

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FINANCIAL STATEMENTS

The Supported Life Style Hauraki Trust

Statement of Comprehensive Revenue and Expenses
For the Year Ended 30 June 2016

	2016 \$	2015 \$
Surplus from Trading	1,401,049	1,519,110
SUNDRY INCOME		
Donations Received	1,477	-
Interest Received	4,956	13,030
Rent Received	<u>49,471</u>	<u>49,528</u>
Total Income	1,456,953	1,581,668
Less Expenses		
726 QUEEN STREET		
726 Running Costs	-	8,650
726 - Cleaning	5,356	3,916
726 -Computer, Stationery, Photocopy, Postage	-	10,012
726 - Leadership Meetings	4,707	4,002
726 -Morning Tea & Kitchen Supplies	2,358	3,677
726 - Motor Vehicle Costs	10,441	10,950
726 - Other Office Running Cost	3,338	3,215
726 - Security	-	5,759
726 - Phone and Power	18,988	24,803
726 - Rent & Rates	20,474	19,856
726 - Repairs and Maintenance	3,369	9,526
726 Wages Overhead	791,215	835,455
726 Wages KS Employer Contributions	29,441	-
726 Wages Overhead Annual Leave Entitlements	<u>1,937</u>	<u>-</u>
Total	891,624	939,821
ACC levies	44,140	40,272
Accountancy Fees	32,665	17,230
Administration Contract	-	27,120
Advertising	1,200	22,605
Approved Governance	16,680	1,860
Bank Charges	2,602	2,688
BOT Honorarium	21,250	21,250
Computer Expenses	34,157	24,326
Consultancy	-	1,995
Donations	2,650	180
Enterprise Starfish - Overhead Costs	<u>8,569</u>	<u>-</u>

The accompanying notes form part of these financial statements.
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FINANCIAL STATEMENTS

The Supported Life Style Hauraki Trust

Statement of Comprehensive Revenue and Expenses For the Year Ended 30 June 2016

	2016	2015
	\$	\$
Gifts	2,977	2,115
Insurance	37,814	39,404
Interest - Loans	72,309	69,572
Legal Expenses	1,757	2,453
Library & Resources Supplies	1,843	-
Motor Vehicle Expenses	24,502	22,953
Motor Vehicle Lease	3,152	-
Photocopier	19,055	-
Printing, Stamps & Stationery	10,098	24,030
Security & Building Compliance	5,887	-
Residential Support Disability and Compliance	20,060	17,268
Staff Expenses	23,018	11,425
Telephone, Tolls & Internet	28,216	30,806
Travel - National	8,605	2,263
Anniversary Celebrations	-	21,290
Total Expenses	1,314,830	1,342,926
Net Surplus Before Depreciation	142,123	238,742
Less Depreciation		
Depreciation as per Schedule	146,660	143,571
Depreciation - Loss on Sale	<u>1,144</u>	<u>8,731</u>
Net Depreciation Adjustment	147,804	152,302
Net (Deficit)/Surplus Before Beneficiary Distributions	(5,681)	86,440
TRUSTEES (LOSS)/INCOME BEFORE TAX	(5,681)	86,440
Less Taxation Provision	<u>248</u>	<u>-</u>
TRUSTEES (LOSS)/INCOME AFTER TAX	(5,929)	86,440
NET SURPLUS/(DEFICIT)	<u>(\$5,929)</u>	<u>\$86,440</u>

The accompanying notes form part of these financial statements.
These financial statements should be read
in conjunction with the attached Completion Report.



FINANCIAL STATEMENTS

The Supported Life Style Hauraki Trust

Statement of Changes in Net Assets/Equity
For the Year Ended 30 June 2016

	<i>Note</i>	2016 \$	2015 \$
TRUST EQUITY AT START OF YEAR		1,979,883	1,893,443
REVENUE			
Net Deficit for the Year		(5,929)	86,440
OTHER MOVEMENT			
Opening Balance Retained Earnings Enterprise Starfish Limited	9	19,191	-
Total Recognised Revenues and Expenses for the Year		<u>13,262</u>	<u>86,440</u>
TRUST EQUITY AT END OF YEAR		<u>\$1,993,145</u>	<u>\$1,979,883</u>

*The accompanying notes form part of these financial statements.
These financial statements should be read
in conjunction with the annual Compliance Report.*



FINANCIAL STATEMENTS

The Supported Life Style Hauraki Trust

Statement of Financial Position As at 30 June 2016

	Notes	2016 \$	2015 \$
CURRENT ASSETS			
Bank - Cheque Account	3	18,021	141,789
Bank - Online Savings Account	3	216,098	193,143
Bank - Enterprise Starfish Ltd	3	15,404	-
Westpac: Food Card Account	3	104	139
Westpac: 726 Office Card Account	3	981	379
Westpac On Site Card Account	3	466	340
Taxation		4,739	-
Trade and Other Receivables	4	<u>173,460</u>	<u>145,715</u>
Total Current Assets		429,273	481,505
NON-CURRENT ASSETS			
Fixed Assets as per Schedule	5	3,082,022	3,100,197
TOTAL ASSETS		<u>\$3,511,295</u>	<u>\$3,581,702</u>
CURRENT LIABILITIES			
Mastercards		2,595	3,826
GST Due for payment		49,053	49,615
Trade and Other Payables	6	133,308	146,286
Provision for Annual Leave and Holiday Pay		162,255	147,150
Term loans - current portion		<u>93,120</u>	<u>118,852</u>
Total Current Liabilities		440,331	465,729
NON-CURRENT LIABILITIES			
Term Liabilities		1,077,819	1,136,090
TOTAL LIABILITIES		<u>1,518,150</u>	<u>1,601,819</u>
NET ASSETS		<u>\$1,993,145</u>	<u>\$1,979,883</u>



FINANCIAL STATEMENTS

The Supported Life Style Hauraki Trust

Statement of Financial Position As at 30 June 2016

	Notes	2016 \$	2015 \$
Represented by;			
TRUSTEES FUNDS			
Reserves	9	19,191	-
Retained Earnings		1,973,954	1,979,883
TOTAL TRUSTEES FUNDS		<u>\$1,993,145</u>	<u>\$1,979,883</u>

The Financial Statements have not been audited. The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained herein.

For and on behalf of the Trustees:



Mike Noonan
Trustee

3, 2, 17



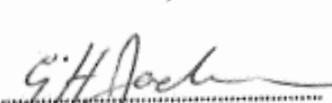
Vincent Ross
Trustee

3, 2, 17



Wyn Hoadley
Trustee

3, 2, 2017



Gordon Jackman
Trustee

3, 2, 2017



THESE ARE THE FACES OF THE TRUST





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